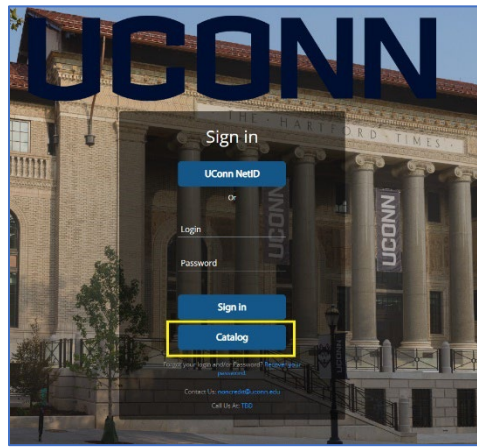


How to log-in if you've been registered by your municipality.

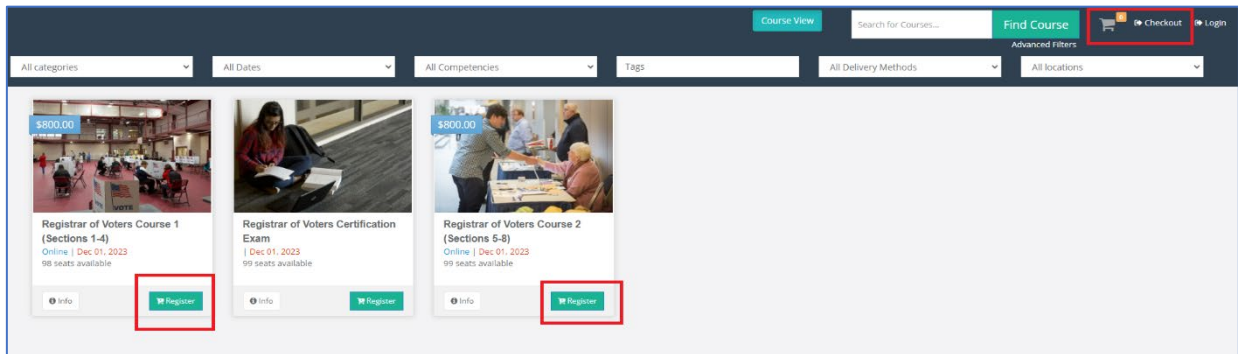
If you've been registered for the Registrar of Voters course by your municipality, you should've received an email with your Username – **first name.last name** - and a temporary password. Using this information, click here uconn.geniussis.com/PublicWelcome.aspx?AffiliateID=DG3RZ5 to go to the course landing page, and login with your username and password and click – sign in. This will take you to the course.

How to Self-Register for ROV Program courses.

1. If you are self-registering, or registering learners from your municipality, click on the button that reads 'Catalog' from this link: uconn.geniussis.com/PublicWelcome.aspx?AffiliateID=DG3RZ5



2. Once you are in the catalog screen (screenshot below), click on the green register button for the course you want. This will add the course to the basket in checkout at the top right of the screen.



- Click on the course in the checkout, this will open a new window which is the registration page. Complete all the information requested and click **“Register”** on the blue rectangle:

Registration
New to UConn's Genius Learning Portal? Create your account below to get started.

First Name* Last Name*
Email* UCONN
Cell Phone

By clicking on register, you agree with our Usage Terms.

Register

Already Have UCONN NetID or Genius Account?

Need Help?
Don't see your assigned course?
Can't locate your completion certificate?
Need help with registering a new account?

[View our Support Site](#)

- If you are registering someone other than yourself, add their information, name, email and phone. You need to register one user at a time. When you've completed the registration information, click on the blue rectangle.
- Once complete, you'll be taken to the **Course Confirmation** page. On the right side of the page in a box that says “Cart Summary.” That will show the cost of the course with a box to add a coupon code (as applicable for users who've submitted previous payments).
 - If you have a coupon code, add it EXACTLY as provided by UConn SPP staff via email

Welcome to the Course Catalog

To confirm your enrollment please click the Confirm button below.
Make sure you check the date, time, and location, of the selected class(es).

Items in your cart (1) items

Registrar of Voters- Modules 5-6 \$800.00

In 2015, Connecticut General Statute Section 9-192a established the Registrar of Voters Education and Certification Exam Program (ROV Program). The goal of this program is to establish training, examination, and certification criteria for Registrars of Voters for all Connecticut municipalities.

Beyond the certification program administered by UConn, Registrars are also tasked with annual professional training to maintain their certification – working in conjunction with the Connecticut Secretary of the State and Registrar of Voters Association of Connecticut (ROVAC).

The ROV Program has eight content sections, referred to as “modules” in previous iterations of the program. There are two distinct courses, each consisting of four sections respectively, and grouped thematically by content. Topics include election administration; laws and regulations; voter registration and list maintenance; petitions, preparing for and conducting elections, managing absentee and early voting; and understanding post election audit and re-canvassing. Once Registrars complete all eight sections, they proceed to take a final Certification Exam to complete the program.

The instructor for the first 4 module course is, Shannon Bergquist, and the instructor for the final 4 module course is, Richard Roberts.

Teachers: Richard Roberts
Start Date: 12/01/2023
Location: NA

[Remove item](#)

[Change courses](#)

Cart Summary

Subtotal: \$800.00
Discount: \$0.00
Total: \$800.00

Coupon code:

Apply

- After the code is accepted, a box at the bottom of the page will show **“Payment Method.”** Click the down arrow to select: **“Pay via credit card or ACH check.”** – then click on the green box that says **“Make Payment.”**


7. This should bring you to a payment page (example below). Required data entry will be determined by the selection of payment via credit card or via ACH, and the page will automatically adjust based on your selection.

8. Once you submit payment details you will be asked to confirm the “Return Policy Agreement,” checking the appropriate box, and then hitting **Continue**.

9. After payment is processed you should receive a registration confirmation message on your screen. if you self-registered, you will be taken to the Genius learner portal where you will see your course.
 - a. If you registered others to take the course, an email will be sent to them with the information they need to log on including their username (first name.last name) and password.

10. Registered users should receive email confirmations from UConn for both the creation of their account, and for their registration in each respective course. Those emails should originate from uconn@geniussis.com – so keep an eye out in spam and junk folders.

UConn



Hello TestRyan,
You have been enrolled in Registrar of Voters - Modules 1-4!

This email is being sent to confirm your enrollment in Registrar of Voters Course 1 (Sections 1-4) course.

Enrolled in Course

Course Name: Registrar of Voters Course 1 (Sections 1-4)


Start Date: 11/05/2023
End Date: 01/31/2026

If you have any questions, contact noncredit@uconn.edu.

Regards,
Ruth Kustoff
UConn Noncredit Online Learning

[Click here to login](#)

UConn



Hello TestRyan,
Welcome to UConn Noncredit Online Learning!

Thank you for registering for a UConn noncredit course offering.

Please use the information below; username (first name.last name) a temporary password, and the log-in page to access UConn Noncredit Online Learning.

Account & Login Details

Login page: <https://uconn.geniussis.com>
Username: TestRyan.TestBaldassario
Password: XXXXXXXXXX

After you login for the first time with your temporary password, you will need to change your password to something you can remember. Please be sure it is a minimum of 8 characters long, includes an upper and lower case, at least one numeric and special character.

If you have any questions, contact us at noncredit@uconn.edu.

Regards,
Ruth Kustoff
UConn Noncredit Online Learning

[Click here to login](#)

Course Registration Inbox x

uconn@geniussis.com
to me


from: **uconn@geniussis.com**

to: [REDACTED]

date: Nov 29, 2023, 4:12 PM

subject: Course Registration

signed-by: geniussis.com

security:  Standard encryption (TLS) [Learn more](#)